



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

June 6, 2011

Chiefs: Call, Eppler, Landry

HSO: Hammick

Captains: Goric, Hahn, Johnston, Landry, Lavoie, Maguda, Muniz, Shepard

Lieut: Crespo

Ambulance: Gauthier

Communications: Fisher

FMO: Walker

EMD: Sheridan

Fire Police: Konarski

Chief Engineer: Mylek

Special Members: Carpenter, Hahn, Marth

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The meeting was called to order at 7:00 p.m. by Chief William Call. Minutes from the May meeting were not dispensed. They will be re-sent by the Executive Board this week. Any discrepancies will be addressed in July.

Training Report:

- Training minutes are attached. Also included are minutes for Junior Member Training.
- Drill Schedule will follow.
- Target Safety Members list was distributed. Captains are asked to review for accuracy. The document tracks member usage of Target Safety.
- Tom McKinney cannot get into Target Safety to check on member status. Other captains have been able to gain access.
- The Station 241 roof prop is still broken. Next Monday, 1 volunteer from every company is to be assigned to go to Station 241 for prop clean up.

- 2Q Class will be planned in August. Dates will follow.
- Rescue & Engine company members needing refreshers need to contact A/C Eppler for date scheduling.
- Firefighter I on hold.
- June fire school is basically full.

Administration Report:

- Hardware/helmet shield list was to be returned tonight.
- Retired/deceased membership list from ET-541, T-541 have been received. All other companies need to respond. Forward to A/C Landry.
- Helmet SOG is attached.

Health & Safety:

- Captains are asked to make sure that LOSAP and payroll documents match.
- The HSO is content with the wearing of gear at scenes.
- FEMA grant for this year was cut in ½ by the president. Congress did reinstate and we await a final decision.
- Upgrade of turnout gear will probably occur. If the spec is met, inspection of gear will follow to determine who needs new items. Dave Goric requested splitting the order into two calendar years. Chris would like coats/pants to be ordered with the same date. He is not sure of the benefit of splitting the order and separating by only a year (or less).
- Captain Goric has many new employees with no ID's. Al Sheridan has the machine/supplies that could make ID's to get through the project for the fireworks display. We need to find a person to do it. Captains need to get names (electronically) with position and employee ID by the end of this week. Send to asheridan@vernon-ct.gov.
- Cell Phone Paging is confusing. Captains need to update the list for TN. If anyone wants to be added, send request to Jack Fisher.

Fire Marshal Report:

- Inspections/regular work is ongoing.
- Key Hyundai complete restructure will be coming. It will be a sprinklered building.
- New Knox Box/document holder/maps at the Hospital has been installed at the Union Street front wooden door on the right.
- 46 Village is still considered unsafe.
- Fireworks are being provided by a new Vendor and set up crew. They have not yet applied for permit. Apparently the show will be much more sophisticated & different types of fireworks will be used. More inspections/time may be necessary. It may require the relocation of ET-141. Daytime assistance for ET-141 will be necessary. They do have a driver for the day. Display date & rain dates are: 6/30, 7/1, 7/6. A/C Eppler will have the Operational plan. The command post will be solely through the trailer at the park. The vendor may request a test show (miniature) sometime during mid-June. One additional planning meeting with the P.D. is to be held. Charlie Konarski would like to attend.

EMD:

- Modified emergency generator grant has been activated by the Mayor & Homeland Security.
- Mass vaccination plans are being reviewed.
- ID Machine discussion has been engaged between Town Hall and EMD.

Chief Engineer:

- All truck checks are in.
- ET-541 will hopefully keep running.
- E-441 fuel gauge isn't reading correctly.
- Captain Johnston reported Trailer lights on regular trailer are wired wrong.
- Rescue 441 lights are out.

Communications:

- Jack Fisher looked at the pager list & reviewed with Captains.
- Fox Hill generator has a problem. It failed the weekly test and transfer switches are messed up.
- Two alpha pagers are available for distribution. Approximately 10-20 are needed. There have been issues in certain areas with QV. Chief Call requested that 10 be ordered now with billing after July 1st.
- Wireless head sets for the new trucks have been discussed. A unit has been ordered for T-141 as a trial.

Technology:

- Firehouse server went down last week. The situation has been discussed with John Ward. Overtime pay can be provided for emergency situations. Chief Call has stated that it is a primary concern that the server is up running and the fire department IT needs are supported.

Uniforms:

- Lieutenant Hardware has been ordered. Captains need to provide list of FF large badge needs and TVFD pins. Collar pins will be ordered for everyone. Small badges will be used for shirts. Jean was asked to put together a list of EMS Uniform needs and send to Brian.

Chaplain: No Report.

Membership:

New:

Ian Dinsmore
David Mazzola (Jr Membership)
Wesley Newth

Transfer:

Michelle Kerr - E441 to T 541

Full Membership:

Reilly Tuttle

Finance: None

Old Business:

- Bottled water has been purchased for each Station. If companies need any, contact Clint Marth. The water is for training/incidents only. It is not for general consumption.
- New apparatus needs to be re-bid again. It will be in the Reminder on the 16th. Bid openings on July 9th.
- Chief Call requested Capt Goric/Shepard to give him books from Crimson/Pierce. The specs have been slightly modified.

New Business:

- Captain Interpersonal Relationships were discussed. Problems should be addressed offline. If Executive Board assistance is needed, A/C Eppler & Landry should be consulted. Chief Call stressed that the problems must stop (especially at scenes of incidents).
- Target Fire Hazards material is attached.
- A vendor has started doing inventory for the Fire Dept (@ Station 141). A comprehensive inventory is being completed where everything will be bar coded. Tami Hahn will be the liaison once the information is developed. Everything inventoried will have a current value posted and possibly expiration dates. Hose and turnout gear will not be included in the inventory. Captains are asked to cooperate with the exercise.
- Response to Munson Mass. Only alpha tones were used by TN. Excellent reports were received. We did have communication issues. Jack does have an in-vehicle repeater system that could be used in the future. The UTV's did very well. It was discussed that the ATV at Station 141 should be re-located to Station 241. Helmets are needed. Captain Hahn needs to provide Chief Call with a list of needs for the vehicle.

Correspondence: None

Upcoming Events:

- Parade Schedule was distributed. Captains are asked to discuss with their companies and inform Capt. Johnston of interest in attending. An email a week prior to the parade with travel info will be provided and it will be posted on the web site.

Good & Well Being:

- Vulgar bumper stickers on a fire dept. personal car have been reported to be a problem. Several complaints have been received. This is not setting a good image to the public and should be removed.

Motion to adjourn was made/seconded (Lavoie/Johnston) @ 8:35p.m.

Respectfully submitted,

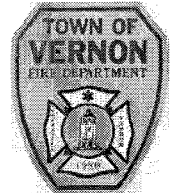


Diane Carpenter, Secretary



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Training Division Training Meeting Minutes ~ May 19, 2011

Open Meeting

Meeting started @ 19:08 with the following members in attendance:

Exec.	A/C Eppler	ET-441	No Representation
ET-141	No Representation	R-441	FF Pearson, FF Colt
R-141	Excused	ET-541	No Representation
T-141	No Representation	T-541	Capt. Maguda, Lt. Dube
ET-241	FF Orlowski	Fire Police	FP Fluckiger
ET-341	Lt. Crespo	Ambulance	
E-441	Lt. Robertson	Special	

Reading of the minutes from the April 21, 2011 meeting was waived.

Review of the April Department Drills

- Night Drills: (All Companies)

4/18/11: 2 ½" and 3" Hose and Appliances – Informative drill, well presented with good information.

4/25/11: Smart Tag (all medically trained members) – State outline presented with an overview of the Smart Tag triage system. Follow-up drills required for all officers and general membership.

4/25/11: UTV Pump and Brush Fire Equipment – General overview of how UTV pump operates.

- Day Drills:

UTV Pump and Brush Fire Equipment – General overview of how UTV pump operates for day members.

- Junior Drill

4/4/11, ET-341, Extinguishers, excellent drill, very thorough and hands on.

June Department Drills

- Night Drills

6/20 and 6/27: Specialized Companies Overview – Presented by aerial and rescue companies, all companies will rotate through overview sessions including Hurst tools, Lucas tools, high pressure air bags, low pressure air bags, set-up of T-141 and setup of T-541. Exact schedule to be posted.

- Day Drills
Schedule will go out via email.

Feedback From Staff Meeting / Executive Board / Standing Committees

- Staff Meeting Highlights –
- Recruitment Committee / New Recruit Training – Both classes in session, working on a way to have Introduction class members catch up with New recruit Class members to have one larger class work together.

Training Committee Issues

Old Business

- Advanced UTV Training, tabled until next month.
- Junior Training by company, list was finalized (separate distribution).
- Firefighter I, questions are into the state on the feasibility of a hybrid type class that would be able to use on-line training as well as class room training to complete.
- Target Safety Reports, Captains now have the ability to pull their own membership reports for compliance to Target safety. A brief training session was held following the April staff Meeting.
- A lot of interest in a 2Q class, looking at August for a timeframe.
- Other Old Business – None

New Business

- Interest in having the propane safety training (like the one held in Somers) brought into town, perhaps September timeframe.
- Information received on Gas Pipeline Safety Training program brought up. May postpone due to interest in Propane safety Class instead.
- Other New Business – None.

Close Meeting

The meeting was adjourned at 20:05. ***The next scheduled Training Committee meeting is Thursday, June 16, 2011, 19:00 at the Public Safety Building.*** All companies need to be represented and all interested members are welcome.



Town of Vernon Fire Department

Training Division

TO: All Company Captains
FROM: TVFD Training Committee
DATE: February 1, 2011
RE: 2011 Junior Company Training
CC: Executive Board, Junior Program Advisors

Captain's,

As in the past, support from all companies is requested for helping with training the Junior Members of the Town of Vernon Fire Department. 2011 will mark the sixth year of this process which has been very successful, not only in offloading ET-141 so they can do some more advance company level drills, but more importantly, allowing the Junior Members to meet and work with the other companies in the department. Again, all training is to be either held at or started/finished at Station 141 (this is where the Juniors meet, are dropped off and picked up and therefore is the easiest way to manage this).

<u>DATE</u>	<u>COMPANY</u>	<u>TOPIC</u>
January 3 rd	R-441	SCBA
February 7 th	None	None
March 7 th	ET-241	Engine Company Operations
April 4 th	ET-441	Search and Rescue
May 2 nd	ET-341	Fire Extinguishers
June 6 th	R-141/R-441	Air Bags
July 5 th (Tuesday)	None	None
August 1 st	T-141	Forcible Entry
September 6 th (Tuesday)	E-441	Fire Streams
October 3 rd	ET-541	Salvage and Overhaul
November 7 th	T-541	Ladders
December 5 th	Ambulance	Ambulance Operations

Thank you for your help and support with this, if you have any questions regarding this program, please contact Lt. Jon Andresen (Junior Advisor) or Assistant Chief Eppler.



TOWN OF VERNON FIRE DEPARTMENT

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SOG # 101.1 (vr 3)

Protective Clothing FIRE HELMET

Date : June 6, 2011

Approved by

Purpose:

This section shall outline features of the fire helmet and explain the identification markings to easily identify rank and company members.

Fire Helmet

101.1.1 ***Color***

Fire Helmets are assigned to members by color to designate specific ranks:

White – Chief Officers (including Assistants and Deputies)

Red – Health and Safety Officer

Black – Captains, Lieutenants, and Firefighters

Blue – EMS

Yellow – Junior members

101.1.2 ***Leather Helmet Fronts***

Leather Helmet Fronts are assigned to members from Central Supply.

Department members are not permitted to wear personal fronts. Helmet Fronts will designate specific rank and company types by color:

Gold – Chief Officers (including Assistants and Deputies) and Health and Safety Officer

White back ground – Captains and Lieutenants

Black Lettering – Engine Company

Red Lettering – Aerial Company

Blue Lettering – Rescue Company

Black back ground – Firefighters

White Lettering - Engine Company

Red Lettering – Aerial Company

Blue Lettering – Rescue Company

***Protective Clothing
Fire Helmet***

Yellow back ground – Special Services

Orange back ground – Probationary Firefighter

The orange color for probationary members does not indicate company assignments or if a members is SCBA certified.

Changes from orange to black shields shall be authorized by the executive board.

101.1.3 *Tetrahedrons*

Tetrahedrons are assigned to members by color to designate whether a member is SCBA certified or not.

Yellow – SCBA Qualified Member

Orange – Non-SCBA Qualified Member

Changes from orange to yellow Tetrahedrons shall be authorized by the executive board. Tetrahedrons will only be changed by the Central Supply Officer (or his/her designee). Members are not permitted to remove or replace tetrahedrons with non issued markings.

101.1.4 *Eye Protection*

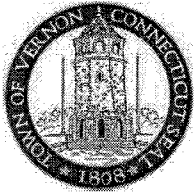
Originally equipped eye protection shall not be removed from the helmet.

101.1.5 *Special markings*

Custom/special markings may be added to a helmet as long as they are in good taste and shall not interfere with tetrahedrons or any other safety equipment.

101.1.6 *Attachments*

Non-rated equipment such as video/helmet cameras shall not be used unless authorized by the Fire Chief or Health and Safety Officer.



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From the office of the Fire Marshal

Fire Marshal's Monthly Report May 31st, 2011

Ongoing Projects:

Regular inspections based upon a periodic schedule, in response to complaints, and inspections of new work continue. During May 70 sites were inspected.

Several fire calls resulted in the utilization of Deputy Fire Marshals, including Walt Summers from South Windsor. The FMO is reviewing its callback procedures to make them smoother and to save time.

Pre planning for the July fireworks has begun. The vendor, set up workers, and licensed shooter are expected to be all different people this year. This is going to require more inspections and a closer monitoring of the show. Also given the lapses last year including perimeter security, the misfire of the finale and the number of unexpended shells there is a need for the FMO and TVFD to review and adjust past on site practices.

A new document Knox Box has been installed in the outer lobby at the main (Union ST wood door of the Maxwell Bldg) entrance to RGH. The box contains floor plans, key holder information, and more info is expected to be added.

Upcoming Projects:

The FMO and FD will be participating in several end of school and summer community based fire safety educational programs.

Target Fire Hazards Revised
June 1, 2011

Vacant Structures that are Unsafe

46 Village St – Under reconstruction at this time

Structures / Sites with significant fire / collapse risk and significant environmental risk

19 Grove St. multiple buildings, some occupied as business /industrial uses.

Note: Normally a vehicle blocking access driveway

591 Bolton Rd, demolished large garage debris pile immediately adjacent to vacant house, B side inaccessible due to garage debris pile.

198 - 200 West Main St. occupied bldg

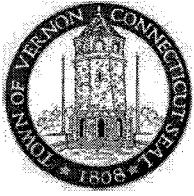
Major Mill Fire risks

210 East Main St. vacant bldg, may contain combustible contents, presence of hazardous contents not known, the bldg may be open to unauthorized entry.
(Old 3M building)

215 East Main St. vacant bldg, hazardous materials and combustible contents removed; watch for unprotected openings and openings covered with plywood on various floors and the roof, also watch for open waterways on site especially to west and North West areas. (Old Roosevelt Mills building)

198 - 200 West Main St. occupied bldg

47 Main Street - Also known as 150 Hartford Tpke.
Partial roof collapse.
(Old Talcottville Mill)



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From the office of the Captain E441

Date: May 19, 2011

To: All Members

From: Capt. Brian Johnston

Subject: Parade Schedule

The following is a list of upcoming parades. Please notify your company officers if you would like to attend. As of this time all dates are open for apparatus.

Memorial Day Parade May 30, 2011

Tunxis Hose Parade July 9, 2011 Line up at 5:00 pm Step off at 6:00 pm

Suffield Parade July 16, 2011 Step off at 6:15 pm

Coventry 75th Anniversary Parade and Muster July 16, 2011
Line up 9:00 am Step off 10 am Muster At 2:00 pm

East Hartland July 30, 2011 Line 5:30 pm Step off 6:30 pm

Broad Brook July 30, 2011 Line up 5:30 pm Step off 6:00 pm

128th Annual State Convention Parade September 18, 2011
Clinton

Please contact me via email at brj166@yahoo.com if you are interested in attending the parades. I would like to have the information back to me by the June staff meeting.

Captain Brian Johnston